



## VENDOR APPLICATION

**Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Facebook:** \_\_\_\_\_

**Tip of the Mitt Invitational is one of Northern Michigan's only gymnastics invitationals. We anticipate more than 350 gymnasts and hundreds of spectators together, to showcase an unforgettable weekend of gymnastics competition right here in our community, December 9th and 10th, 2023 at the new, state of the art, BCPS Fieldhouse!**

**Please indicate how many days you wish to participate:**

\_\_\_\_\_ **December 9th (10'x 10') Space \$60**      \_\_\_\_\_ **December 10th (10'x10') Space \$60**

\_\_\_\_\_ **Both December 9th & 10th (10'x10') Space \$100**

**Product/ Services you wish to sell:**

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**Please provide any other details you feel are relevant to reserving a space in the Mini Barn Market:**

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Some electricity is available for booths on a limited basis.

Please email the following to [LSEtipofthemitt@gmail.com](mailto:LSEtipofthemitt@gmail.com) by November 15th, 2023 to complete your application:

Vendor Application form completed with signed Terms and Conditions (below).

Provide copies of any and all licenses and permits. These may include food manufacturers license, mobile food license, off premise catering permit, food manager's certification and any others.

Please include a copy of any insurance policy that you hold for the operation of your business. Include photographs, images or web links of your products. LSE will use these to help market your booth.

## TERMS & CONDITIONS

1. **Setup/ Break Down:** All vendors must be set up and ready to sell by 8am on the morning of the event. Set up may begin at 3:30pm on Friday, December 8th. Breaking down of booth space may not start before 6pm the day of participation. No vendor is to close before the official closing time of 6pm. Sellers are responsible for their selling spaces. Before leaving, be sure your area is clean and trash-free.
2. **Vendor Parking:** Vendor parking is provided in the back lot by the bus garage only. The loop driveway may be used to drop off and pick up booth contents during provided set up and break down times at the discretion of LSE Staff.
3. **Staffing:** Vendor tables/ booths must always be manned and intact until vendor area close times at 6pm. LSE is not responsible for merchandise or display materials.
4. **Vendor Items:** Items for sale at vendor booths must reflect what was indicated on the Vendor Application.
5. **Vendor Responsibility:** Vendors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with this operation. Each exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from or lessen the welfare of the event. All vendors are required to comply fully with the Michigan Department of Agriculture and Health Department of Food Handling & Sanitation Rules and Regulations, along with all federal, state, and local law while holding LSE harmless regarding same. Vendors wishing to operate under the Cottage Food Industry Law must abide by all rules governing that law.
6. **Vendor Spaces:** Vendor spaces will be assigned. Placement, flow, and competition will be taken into consideration to provide the best experience for event attendees. If you have special space needs, please indicate so on your application and we will make every effort to accommodate you. Vendors must ensure that none of their display equipment extends beyond their designated booth; this includes any rails, stands or additional equipment.
7. **One Business Per Booth:** Only one (1) business per booth; space may not be sublet or shared without prior approval of authorized LSE staff.
8. **Acceptance:** LSE reserves the right to decline any application for space it deems such action to be in the best interest of the event.
9. **Payment:** The full payment is a non-refundable registration fee for the space and is due upon notification of booth space and no later than November 15th, 2023.
10. **Electricity:** Electricity is not available in all areas. Outlets are not guaranteed, and extension cords will not be provided.
11. **Tables & Chairs:** Tables and chairs are the responsibility of the vendor.



12. **Cancellation:** Booth fees are not refundable. LSE is not liable if weather or other conditions prevent the vendor from attending and fulfilling the contractual obligation as a vendor. No refunds will be made for weather, accident, health, or other causes for non-participation. If Government orders were to result in alteration or cancellation of the event, registration fees will be adjusted or refunded in full.

13. **Indemnification:** Vendor agrees to indemnify and hold harmless Lake Side Elite, from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the vendors at LSE and Tip of the Mitt Invitational.

14. **Photography:** I/we grant LSE the right to use photographs of myself and my booth. I authorize LSE, its assignees and transferees to copyright, use and publish the same in print and/or electronically. I/we agree that LSE may use such photographs with or without my name and for any lawful purpose, including such purposes as publicity, illustration, advertising, social media, and web content. The photographed party(s) jointly and severally hereby agree(s) to indemnify and hold Lake Side Elite harmless from any and all claims of any nature whatsoever arising from or related to the use of photography.

15. **Smoking:** Smoking is not permitted on Boyne City Public School property. Please respect this rule.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



